



## Culinary Water Forgiveness Form

It is the City of Monticello's policy to grant a billing adjustment, or leak forgiveness, for **extraordinary** and non-recurrent plumbing problems on the customers side of meter.

The consumption of the leak or extraordinary use must be at least 200 % greater than the highest monthly consumption for the (12) months prior to the leak. A leak adjustment can be figured only once in a 12-month period. It can be for one month or two consecutive months, whichever is applicable. An adjustment will only be given for a leak that has been repaired. Any other problem causing extraordinarily high consumption that has been identified and resolved may be considered on a case-by-case basis and only one request per 48-month period be considered. The adjustment will be figured based on high usage for the (12) months prior to the leak and adding 50% to that amount.

Please fill in the form below and return to the City Offices.

Date \_\_\_\_\_

Name \_\_\_\_\_

Phone Number \_\_\_\_\_

Account Number \_\_\_\_\_

Address \_\_\_\_\_

Date leak was discovered \_\_\_\_\_

Date leak was repaired \_\_\_\_\_

Location of leak or Cause of Extraordinary Consumption

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Forgiveness authorized by: \_\_\_\_\_ Date: \_\_\_\_\_